

**MEETING OF THE
Board of Directors
Of
Northern Illinois Workforce Alliance**
(The Workforce Investment Board serving Boone, Winnebago and Stephenson Counties)
Tuesday, November 3, 2015
RMAP Regional Design Center, 315 N. Main Street, Rockford, IL 61101

- I. Board Meeting Call to Order:** Karen Brown called the NIWA Board of Directors to order at 8:02 a.m.
- II. Board Members Present (23):** Eric Black, Karen Brown, Linda Campos, Michelle Cassaro, Gary Evans, Dr. Lori Fanello, Dr. Daniel Grohens, Jerry Guinane, Brian Halsted, Greg Harle, Tim Hood, Vanessa Hughes, Paul Logli, Beverly Long, Mike Nicolas, Amy Ott, Jim Pirages, Frank Rotello, Jim Ryan, Amanda Smith, Mark Stefanic, Kimberly Wichman, Dave Young.
- Guests and Partner Staff Present:** Tom Austin, Darcy Bucholz, Cathy Cornelius, Darryl Cummings, Pamela Fettes, Brian Gillen, Jeff Hefty, Amy Heilman, Valerie Johnson, John Strandin, Dan White
- III. Approval of October 5, 2015 Meeting Minutes:** Motion to accept the meeting minutes as presented.

Board Motion: Rotello Second: Logli Approved

IV. Finance Committee Report:

a. September 30, 2015 Financial Reports

It was reported that the Finance Committee reviewed the financial statement through September 30, 2015 or the 1st Quarter of PY2015. The percentage of expenditures related to training goal is 40% for the Adult and Dislocated Worker funding streams. The Adult and Dislocated Worker programs are exceeding that goal at this time; however expenditures for training are generally higher in the 1st quarter due to the timing of training enrollments. The percentage of funds encumbered for the Adult funding stream is 62.0%. Dislocated Worker funding is at 48.5% which is less than expected but trending up and the expectation is the will meet the expenditure requirements. Youth expenditures in work experience are also less than expected but this is being addressed and will be tracked very closely to ensure we can meet our objectives for the year. Participant service levels are trending very well. Although we are not spending as much in the Dislocated Worker program we have almost 70% of our participant service goal met. .

b. Procurement Policy

Amy Ott gave the Background and Supporting Information of changes made to the policy as stated on the Action Form.

Motion: Harle Second: Fanello Approved

V. Election – Director At Large:

Darcy Bucholz explained that the Director At Large position was vacated by Len Carter. The Nominee is Dave Young.
Nominations from the floor: None

Motion: Pirages Second: Harle Approved

VI. Presentation of Proposed By-Laws Amendments:

In December this will be a vote on the agenda. Darcy went through the proposed amendments and requested

VII. WIOA Update:

a. NIWA Committee Information update

A sheet with new committees was presented to the board along with a schedule of committee and board meetings. The committees and their functions were explained.

b. Regional Planning

The state is working putting together their state unified plan and then rolling it out to the 10 economic development areas across the state. They're working on building a framework so that as a region we can get together, have discussions and identify service group delivery strategies for all services. The state has hired Maher & Maher to facilitate the leadership team at the state level and also facilitate some activities at a regional level. We are Economic Development Region 5 which includes Boone, Stephenson, Winnebago and Ogle Counties. A Regional Team will be formed in each of the 10 regions. There will be a one day regional meeting on December 11, 2015. There will also be a state-wide summit in January 2016. Regional and local plans will be due Spring 2016.

c. Governor's Guidelines – Negotiating Costs and Services

The Act states that the local board and chief elected officials will develop and enter into a Memorandum of Understanding with all of the one-stop partners. The MOU will state the services to be provided, how cost of services and operating costs of the system will be funded, how we will make sure the needs of youth and workers are addressed and the duration / review. The State will issue guidelines for negotiating the MOU.

d. Comprehensive One-Stop Certification

Every comprehensive one-stop center in Illinois will be certified. Criteria for certification will review job seeker services and flow procedures and business service procedures. The state will set up a team that will evaluate effectiveness, physical accessibility, programmatic accessibility, and continuous improvement.

VIII. Other/New Business: Emery Air and DOL Office of Apprenticeship announcement at 1:30 on November 4, 2015. Greg Harle said this is the first National Apprenticeship Week. Only 20% of employers are training their own workforce. In other countries, apprenticeships are mandatory.

IX. Member Comment: None

X. Public Comment: None

XI. Adjournment: The meeting was adjourned at 8:56 am.

Motion: **Rotello** **Second:** **Ott** **Approved**