

**MEETING OF THE
Board of Directors and Chief Elected Officials
Of
Northern Illinois Workforce Alliance**
(The Workforce Investment Board serving Boone, Winnebago and Stephenson Counties)
Tuesday, June 2, 2015
RMAP Regional Design Center, 315 N. Main Street
Rockford, IL 61101

I. **Board Meeting Call to Order:** Mark Stefanic called the NIWA Board of Directors to order at 8:02 a.m.
CEO Meeting Call to Order: Todd Cagnoni of the City of Rockford called the Chief Elected Officials of the Northern Illinois Workforce Alliance meeting to order at 8:03 a.m.

II. **Board Members Present (25):** Linda Campos, Michelle Cassaro, Andrew Chesney, Sara Dady, Gary Evans, Jared Funderburg, Daniel Grohens, Jerry Guinane, Brian Halsted, Greg Harle, Joe Kanosky, Kelly Lattimer, Paul Logli, Beverly Long, Mike Mastroianni, Grant Nyhammer, Amy Ott, Jim Pirages, Frank Rotello, Sam Schmitz, Craig Steege, Mark Stefanic, Cindy Waddick, Michael Williams, Dave Young.

CEOs Present (4): Todd Cagnoni (City of Rockford), Ken Terrinoni (Boone County), Chairman William Hadley (Stephenson County), Dave Peterson (Winnebago County)

Guests and Partner Staff Present: Tom Austin, Kathy Bellone, Darcy Bucholz, Ron Clewer, Cathy Cornelius, Tiffany Currier, Pamela Fettes, Courtney Geiger, Jeff Hefty, Amy Heilman, Valerie Johnson, Amanda Smith, John Strandin, Dan White.

III. **Consent Agenda:**

- A motion to approve the Consent Agenda as presented was made and the Consent Agenda was approved by the NIWA Board of Directors. Board members with an interest in Blackhawk Technical College, Rock Valley College and Rockford Memorial Hospital left the room

Board Motion: Ott Second: Halsted Approved

- A motion to approve the Consent Agenda as presented was made and the Consent Agenda was approved the NIWA Chief Elected Officials.

CEO Motion: Terrinoni Second: Hadley Approved

IV. **Update – WIOA Transition:** Darcy Bucholz presented the Board and CEOs with the Transition Plan timeline and reported the progress made in each area. She also updated the group on any revised due dates and reasons for any changes.

V. **Sub-Award Agreements:** The Workforce Innovation and Opportunity Act (WIOA) will be implemented July 1, 2015. During the transition from the Workforce Investment Act (WIA) to the WIOA, many current sub-award agreements will be extended through December 31, 2015. This will provide an opportunity to complete a Request for Proposal (RFP) for the competitive bid requirements of the WIOA for a One-Stop Operator and the career services to be provided for WIOA eligible adults and dislocated workers. Because of service design changes implemented with Youth Program services in Program Year 2013, the program is ready for transition to WIOA. Sub-award agreements with the current youth program service providers will be extended for the full program year, July 1, 2015 through June 30, 2016, with the exception of the Career Exploration/Work Readiness Component.

- 1) Agreement Extension – RVC Refugee and Immigrant Services
(Mike Mastroianni and Sara Dady left the meeting room)

Board Motion: Ott Second: Pirages Approved by individual vote

CEO Motion: Hadley Second: Terrinoni Approved by individual vote

- 2) Agreement Extension – RVC Continuing Ed. *Employment Transitions*
(Mike Mastroianni and Sara Dady left the meeting room)
Board Motion: Waddick Second: Logli Approved by individual vote
CEO Motion: Peterson Second: Terrinoni Approved by individual vote
- 3) Agreement Extension – RVC Employment Grants Division
(Mike Mastroianni and Sara Dady left the meeting room)
Board Motion: Pirages Second: Halsted Approved by individual vote
CEO Motion: Terrinoni Second: Hadley Approved by individual vote
- 4) Agreement Extension (Youth) – RVC Employment Grants Division
(Mike Mastroianni and Sara Dady left the meeting room)
Board Motion: Ott Second: Cassaro Approved by individual vote
CEO Motion: Hadley Second: Terrinoni Approved by individual vote
- 5) Agreement Extension (Youth) - YMCA
(Amy Ott left the meeting Room)
Board Motion: Pirages Second: Williams Approved by individual vote
CEO Motion: Hadley Second: Terrinoni Approved by individual vote
- 6) Agreement Extension (Youth) – Regional Office of Education 8
(Dr. Joe Kanosky left the meeting room)
Board Motion: Ott Second: Steege Approved by individual vote
CEO Motion: Terrinoni Second: Hadley Approved by individual vote
- 7) Authorize Agreements for Basic Education Services:
(Mike Mastroianni and Sara Dady left the meeting room)
- a. RVC Adult Education
 - b. LaVoz Latina
- Board Motion: Waddick Second: Williams Approved by individual vote**
CEO Motion: Peterson Second: Hadley Approved by individual vote
- 8) Agreement Award (Youth) – Goodwill Industries
(Sam Schmitz and Mike Mastroianni left the meeting room)
Board Motion: Nyhammer Second: Halsted Approved by individual vote
CEO Motion: Terrinoni Second: Hadley Approved by individual vote

VI. Finance & Planning Committee:

- 9) Approve a modification of the WIA/WIOA Plan
Board Motion: Harle Second: Steege Approved
CEO Motion: Hadley Second: Terrinoni Approved
- PY2015 Preliminary Budget Approval
Board Motion: Ott Second: Pirages Approved by individual vote
CEO Motion: Terrinoni Second: Hadley Approved by individual vote
- 4/30/15 Financial Reports – Amy Ott reported that Expenditures related to training are trending on goal and that carryover requirements are on target. She also noted that Participant Service Levels are exceeding, or expected to meet, goals.

VII. Executive Director Updates:

- a. Workforce and Employment Forum – April 23, 2015** –The Workforce and Employment Forum was held at Klehm Arboretum on April 23, 2015. The forum addressed the issue of matching workers with the needs of employers. Community leaders, business owners & managers, HR professionals and representatives from education and economic development were in attendance. Attendees were split up into 4 groups to discuss how we could address the needs of both employers and job seekers in the community. These 4 groups identified the needs of this initiative and will be reconvened during the month of June.
- b. TriCounty ReEntry Coalition** – The TriCounty ReEntry Coalition is a Strong Cities, Strong Communities initiative for re-entry citizens in the tri-county area. Technical assistance/facilitation was provided by the US Department of Labor during the months of March, April and May. The consultant gave the group a list of recommendations and is now developing a tool kit for area organizations to use when working with re-entry citizens. The group met weekly via phone conference and met face to face on April 1, 2015 and May 19, 2014 with the consultant, Ben Kushner. Some of the next steps for the Coalition are to develop task groups to work on Career Development workshops, employer engagement and follow up and employee retention services and support. The NIWA staff will continue to act as a convener for this group.
- c. Illinois Community College Board/DCEO Workforce Strategic Planning Forum**
The Forum was held at Stenstrom Center at the end of April. Approximately 70 people were in attendance. The Forum was to gather information on how the ICCB could best serve employers and better prepare the students for the workforce. The NIWA was well represented on the employer panels and increased awareness of what the role is of the local Workforce Development Board.
- d. ELEVATE Program GED attainment success** – ELEVATE is our current youth model and the coordination of youth services programs has had a significant impact on the GEDs that were obtained throughout the year. Of the 101 graduates Rock Valley College had of their GED program, 61 graduates were participants in the ELEVATE program. In Stephenson County they had 20 completers with 7 of those being ELEVATE participants.

VIII. Member Comments:

- Chairman Hadley announced that this was Dr. Kanosky's last board meeting and that his replacement has been named. He thanked Dr. Kanosky for his service to the board. He also announced that Board Member Andrew Chesney was elected as Alderman at Large with the City of Freeport in Stephenson County.

IX. Public Comment: None

X. Adjournment: The meeting was adjourned at 9:14 am.