

**MEETING OF THE
Board of Directors and Chief Elected Officials
Of
Northern Illinois Workforce Alliance**
(The Workforce Board serving Boone, Winnebago and Stephenson Counties)
Tuesday, July 12, 2016
RMAP Regional Design Center, 315 N. Main Street
Rockford, IL 61101

- I. Board Meeting Call to Order:** Karen Brown called the NIWA Board of Directors to order at 8:13 a.m.
CEO Meeting Call to Order: Jim Ryan of the City of Rockford called the Chief Elected Officials meeting to order at 8:07 a.m.
- II. Board Members Present (17):** Karen Brown, Linda Campos, Michelle Cassaro, Gary Evans, Dr. Daniel Grohens, Brian Halsted, Greg Harle, Vanessa Hughes, Paul Logli, Amy Ott, Frank Rotello, Jim Ryan, Sam Schmitz, Amanda Smith, Craig Steege, Mark Stefanic, Kimberly Wichman.
- CEOs Present (3):** Jim Ryan (City of Rockford), Chairman Bob Walberg (Boone County), Chairman William Hadley (Stephenson County)
- Guests and Partner Staff Present:** Darcy Bucholz, Cathy Cornelius, Ted Duckett, Pamela Fettes, Scott Haugh, Jeff Hefty, Valerie Johnson, Leo Prieto, John Strandin, Dan White, Michael Williams.
- III. AmVets Outstanding Firm Recognition for GE Aviation** – Scott Haugh, the IDES Veterans Employment Representative presented an award to GE Aviation for their commitment to hiring veterans. 20% of their workforce is comprised of veterans.
- IV. Approval of Consent Agenda:**
- NIWA/CEO Meeting Minutes (06/07/2016)
 - Committee Reports (including Eligible Training Providers, Programs and Courses)
- Board Motion:** **Ott** **Second:** **Stefanic** **Approved**
 Amanda Smith abstained from the vote.
- CEO Motion:** **Walburg** **Second:** **Hadley** **Approved**
- V. Finance Committee:**
- Financial Reports (05-30-2016) – Amy reported that costs related to training are trending as expected with the combined percentage for Adult and Dislocated Worker being 45.8%. Youth work-based learning percentage is at 15.9% and needs to be at 20% by the end of the grant. We will meet or exceed planned service levels. Dislocated worker program spending levels for tuition scholarships are down due to short term low-cost training.
- VI. WIOA Transition**
- Approve the Northern Stateline Economic Development Regional Plan and Local Workforce Area Plan (Boone, Winnebago and Stephenson Counties) outlining strategies, goals and implementation actions to align and coordinate workforce development, economic development and education as required in the Workforce Innovation and Opportunity Act (WIOA). The Workforce Innovation and Opportunity Act (WIOA) requires local boards and chief elected officials to develop a regional plan that includes:
- The establishment of regional service strategies;
 - The development and implementation of sector initiatives for in-demand industry sectors or occupations for the planning region;
 - The collection and analysis of regional labor market data;

- The coordination of transportation and other supportive services as appropriate; and
- The coordination of services with regional economic development services and providers.

Board Motion: Smith Second: Steege Approved
CEO Motion: Hadley Second: Walburg Approved

Approve the Memorandum of Understanding (MOU) between the Northern Illinois Workforce Alliance and Local Workforce Area 3 One-Stop Partners and cost allocation / cost sharing.

- The MOU was developed with partner involvement(17 programs, multiple agencies)
- The MOU address the role of the One-Stop Operator, location of the comprehensive one-stop center and affiliate centers, referral processes, physical and programmatic accessibility, data sharing, cost sharing and general provisions – amendments, agreement termination, etc.

Board Motion: Harle Second: Halsted Approved
CEO Motion: Walberg Second: Hadley Approved

VII. Election of NIWA Officers

The Ad Hoc Officer Nominating Committee, consisting of Amy Ott, Amanda Smith and Sam Schmitz nominated the following Slate of Officers:

- Karen Brown, Chair – to be elected for an additional two-year term
- Mark Stefanic, Vice Chair – to be elected for an additional two-year term
- Michelle Cassaro, Secretary/Treasurer – to be elected to an initial two-year term
- Dave Young, Director-At-Large – to be elected to an initial two-year term

The term of office is from September 2016 through August 2018.

Karen Brown thanked Amy Ott for all her hard work throughout the years serving as the NIWA Secretary/Treasurer.

Board Motion: Harle Second: Logli Approved

VIII. Announcements: Karen Brown just wanted to share that we hosted the Illinois Workforce Investment Board (IWIB) in June and it was a great success. IWIB members were able to tour Woodward’s new facility and also attend a networking/social hour at Garrett’s Restaurant.

Amanda Smith announced the ribbon cutting for the Rock Valley College Downtown campus to be held on August 2nd. All are invited to attend and take a tour of the new campus.

Darcy wanted all board members to be aware that they should look for paperwork coming from the staff if their term is expiring.

IX. Member Comments: Linda Campos expressed concerned about the impact to senior community with the changes with NIAAA. Darcy responded that she spoke with the Department of Aging and they stated that they will continue to monitor the status of senior employment services and include us on any further discussions. Linda also expressed concerned that groups of people in our community are not being reached with services or are being left out. Crime issue is one that concerns her. From an employer’s standpoint it is very difficult to employ individuals with a background. Concerns about livable wage jobs needs Board discussion. Paul Logli suggested that the board should look at advocacy with legislature to address the benefit cliff and come up with a formal position. Karen suggested that it would be beneficial to pull together an Ad Hoc Group.

X. Public Comment: None

XI. Adjournment: The meeting was adjourned at 8:50 am.

Respectfully submitted,

Cathy Cornelius

Date: July 22, 2016

Included in Meeting Packet
Approval of Consent Agenda: NIWA Board and CEO Meeting Minutes (06/07/16) and
Committee Reports (including Eligible Training Providers, Programs and courses)
Financial Reports May 2016
Regional and Local Plan(Action Form)
Memorandum of Understanding and Cost Sharing (Action Form)
Election of NIWA Officers (Action Form)