

Original: Mod.: **X** Date: **12/15/16** Programs approved through **6/23/17**. Hold yellow copy of voucher until after participant passes permit test. New contact information.

- **Must be a permanent resident or US citizen (work permit not acceptable)**
- **Must have paper copy of permit to verify student successfully passed state issued CDL A testing (not program graduation certificate)**
- **No DUI in past five years now**
- **No tickets in past three years or accidents in the last year**
- **REQUIRED – IDOT Physical card must be good for at least one year**
- **Please note: Write the voucher to 160 Driving Academy for the ROCKFORD training site/write the voucher to HCC for Freeport training program – The Freeport CDL program is through HCC (160 Driving Academy is a contractor of HCC).**

**NOTE: TRAINING LEADS TO TRUCK DRIVING JOBS; MOST OVER-THE-ROAD, SOME LOCAL. CANDIDATE MUST COMMIT TO OVER-THE-ROAD JOB AFTER TRAINING IF LOCAL JOB NOT AVAILABLE.**



## RECRUITMENT AND REFERRAL FORM

### *WIOA ITA Program*

**Programs:** See pages 2-3

**Program Provider:** 160 Driving Academy

**FEIN:** 262148548

**Address:** 820 Davis St  
Evanston, IL 60201

**Telephone:** 866-915-4888

**Training Site Address:** 303 N Main Street, 1<sup>st</sup> floor, Rockford, IL 61101

**Contact Person:** Kim Cali, Branch Manager, 815-552-0160, **E-mail:** [kcali@160drivingacademy.com](mailto:kcali@160drivingacademy.com)

**Activity Name:** Occ. Class. Training (Adult & DW)

**Program:** Training Services

**Provider Code:** 2016-505

**Agreement Start Date:** 12/7/16

**CIP Code:** 490205

**O\*Net:** 533032

**Session Dates or Open Entry-Open Exit:** classes start every Monday

**Average Time to Complete Program/Certificate/Degree:** See pages 2 & 3.

**Last Day Program Will Accept Referrals:** Call

**Program Description:** See attached brochure. See Website: [www.160drivingacademy.com](http://www.160drivingacademy.com)

**Expected Outcome:** Employment as over-the-road truck driver

**Program Schedule:** See page 2

**Referral Procedures:** Call Kim Cali, 815-552-0160

**Costs:** See pages 2 & 3

<p><b>Program Schedule:</b></p> <p><b>Full Time</b> 8:00 am-4:30 pm</p> <p>Class can be completed in 4 weeks, but may take longer depending on the student, holidays, other factors</p>	<p><b>Admission Requirements:</b></p> <ul style="list-style-type: none"> <li>• Must be 21 years or older</li> <li>• Hold current Illinois driver’s license</li> <li>• Reading, Math, Language and Writing grade level in English at not less than 7<sup>th</sup> grade level</li> <li>• Have passed a DOT physical and drug screening</li> <li>• Have a good driving record</li> <li>• Must be a permanent resident or US citizen (work permit not acceptable)</li> </ul> <p>Individuals must obtain a copy of their <u>Motor Vehicle Report</u> from Secretary of State’s office (Driver’s License Bureau), including from ALL states participant has had a driver’s license in the past 5 years prior to RRTC/DWP enrolling them in the program.</p> <p>The following <b>may disqualify</b> individuals from entering the 160 Driving Academy program:</p> <ol style="list-style-type: none"> <li>1. Driving record inconsistent with industry standards for entry-level driving positions</li> <li>2. Any alcohol-related violations on motor vehicle record in past <b>five</b> years,</li> <li>3. Recent felony convictions or criminal background</li> <li>4. History of drug or alcohol abuse</li> <li>5. History of mental disorder</li> <li>6. Permanent disability or physical limitations</li> </ol>
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**Authorization:** Northern Illinois Workforce Alliance (NIWA)  
 R&R prepared by Valerie Johnson, NIWA Planning & Quality Assurance Manager.  
 Rock River Training Corporation (RRTC) is the fiscal agent for WIOA programming approved by NIWA.

**PROGRAMS APPROVED FOR FUNDING AND COSTS**

**Programs Approved for Funding  
and  
Tuition and Fees and Other Required Expenses for Approved Programs**

RRTC will pay for required books and supplies for courses in approved programs.  
**All programs are approved for both WIOA and TAA participants.**

**Provider: 160 Driving Academy**

Specific Programs/Credential/CIP code

Tuition Costs and Fees

Supplies

**PROGRAMS CERTIFIED UNTIL JUNE 23, 2017:**

Program – Credential	CIP	O*Net Code and Name
<b>Truck Driving and Tractor Training Program</b> 160 hours – 4 weeks <b>Commercial Drivers’ License — CDL-A</b>	490205	533032 Truck Drivers, Heavy and Tractor-Trailer

**COST: \$4,696.00 includes tuition, D.O.T. Physical & 5-panel drug screen, and Permit Fee\***

\* Do NOT submit yellow copy of voucher until after participant passes permit test.

Program is 160 hours: 40 hours in classroom; 120 hours in yard/on road (includes 16 hours of individualized instruction). 30 hours of home study required. Classes begin every Monday and last four weeks. **160 Driving Academy** class room is located at 303 N Main Street, 1<sup>st</sup> floor. Practical training located at 5010 Forest Hills Rd, Loves Park. All students will spend the first week in the classroom The remaining three weeks are spent in Loves Park. See brochure for details.

Training program meets with students prior to training to enroll students through the Secretary of State system by their Driver’s License number. Program is notified if student has any stops or holds on the license that would interfere with the driver's license.

160 Driving Academy uses system for background and Driver's License checks in order to help speed up the process of grant applicants.... If there is any question on a potential student the training program will run the report in order to assess if the applicant is eligible.

**Contact Kim Cali at 815-552-0160**

**Email: [kcali@160drivingacademy.com](mailto:kcali@160drivingacademy.com)**

**See RRTC or RVC procedures manual for referral details.**

**REFUND POLICY**

**Considered on case by case basis**