

Orig.: Mod.: X Date: 11/17/16 **NOTE: All programs recertified until 6/28/17**

- **Tuition & Fee Increase 2016-2017.**
- See page 93 of RVC 2016-2017 catalog for Blackhawk programs covered under RVC's Cooperative Educational Agreement with Blackhawk
- CNC course no longer offered
- Medical Assistant, Welding courses no longer under cooperative agreement.



## RECRUITMENT AND REFERRAL FORM

### *WIOA ITA Program*

**Programs:** See the next page for list of programs.

**Program Provider:** Blackhawk Technical College

**FEIN:** 39-1104235

**Address:** 6004 Prairie Road, County Trunk G  
P.O. Box 5009  
Janesville, WI 53347

**Telephone:** 608-758-6900

**FAX:** 608-757-7740

**Training Site Address:** (Same)

**Contact Person:** Admissions

[Contact person for RRTC Accounting:

Kevin Manhart, 608-757-7763; [kmanhart@blackhawk.edu](mailto:kmanhart@blackhawk.edu)]

**Activity Name:** Occ. Skills Class. Training (Adult & DW)

**Program:** Training Services

**Provider Code:** 2004-510

**Agreement Start Date:** 12/1/04

**CIP Code:** See next page

**OES:** Look up

**Session Dates or Open Entry-Open Exit:** Call for schedule—or check website

**Average Time to Complete Program/Certificate/Degree:** Varies

**Last Day Program Will Accept Referrals:** Call to see if class has openings

**Program Description:** See information on-line at [www.blackhawk.edu](http://www.blackhawk.edu)

**Expected Outcome:** Employment in position related to training

**Program Schedule:** Varies

No. of Participants: -- Total: -- Per Session: --Age: -- Math Level: --Reading Level: --

**Other:** Varies by program. Check College catalog on line

**Referral Procedures:** Contact Admissions Office, 608-758-6900

**Costs:** See next page

**Authorization:** Northern Illinois Workforce Alliance

R&R prepared by Valerie Johnson, NIWA Planning & Quality Assurance Manager.

Rock River Training Corporation (RRTC) is the fiscal agent for WIOA programming approved by the NIWA.

**PROGRAMS APPROVED FOR FUNDING AND COSTS**

**Programs Approved for Funding  
and  
Tuition and Fees and Other Required Expenses for Approved Programs**

RRTC will pay for required books and supplies for courses in approved programs.

**PROGRAMS APPROVED FOR BOTH WIOA AND TRADE PARTICIPANTS.**

Provider: **Blackhawk Technical College**

Specific Programs

Tuition Costs and Fees

Supplies

**PROGRAMS CERTIFIED UNTIL JUNE 28, 2017**

**In-State Tuition Applies to programs listed below**

**(See next page for other Illinois WIOA approved programs)**

<b>PROGRAM</b>	<b>Degree/Cert</b>	<b>CIP Code</b>	<b>O*NET Code</b>	<b>O*Net Name</b>
Diesel and Heavy Equipment Technician (Diploma)**	2-Year Technical Diploma	47.0302	493031	Bus and Truck Mechanics and Diesel Engine Specialists
Electro-Mechanical Technician (Diploma)	Associates Degree	47.0105	492097	Electronic Home Entertainment Equipment Installers and Repairers
			499099	Installation, Maintenance, and Repair Workers, All Other
Electric Power Distribution	1-Year Technical Diploma	460303	499051	Electrical Power-Line Installers and Repairers
			499099	Installation, Maintenance, and Repair Workers, All Other
Physical Therapist Assistant	Associates Degree	510806	312021	Physical Therapist Assistants
Radiography (2 seats under Cooperative Agreement)	Associates Degree	510907	292034	Radiologic Technologists and Technicians

**\*\* Before admission to Diesel and Heavy Equipment Technician program, applicants must first pass S/P2 Safety & Pollution Test.** Federal law requires safety training before students can enter work area.

Contact [BTC Testing Center](http://BTC Testing Center) (608) 757-7666 or email: [amills@blackhawk.edu](mailto:amills@blackhawk.edu) for testing details

**2016-2017 Costs for Above Programs**

All programs above are under Rock Valley College’s *Cooperative Educational Agreement* with Blackhawk Technical College. Diesel and Heavy Equipment Technician and Electric Power Distribution also available under Highland Community College’s *Cooperative Educational Agreement* with Blackhawk Technical College. LWA 3 ID & IA participants are charged “in-state” tuition for programs under Cooperative Agreement. Rates are for the 2016-2017 school year.

- **In-State Tuition: \$130.35** per credit hour (also cost for programs under *Cooperative Agreement*)
- **Activity Fee: \$6.52** per credit hour
- **Student Accident Insurance: \$6.00** per semester - **NEW**
- **Application fee: \$30.00**--may be paid by WIOA/TAA.
- Special other fees may be charged for some programs. See Website/Catalog.
- Physical exam **and** Criminal background check required for clinical and lab students within Health, Human & Protective Services Division programs.

***IL-ITA-certified Certified Programs NOT under the Cooperative Agreement on next page.***

**PROGRAMS CERTIFIED UNTIL June 27, 2017:**

**Out-Of-State Tuition Applies to programs listed below**

<b>PROGRAM</b>	<b>Degree/Cert</b>	<b>CIP Code</b>	<b>O*NET Code</b>	<b>O*Net Name</b>
Heating, Ventilation, Air Conditioning, & Refrigeration Technology	2-Year Technical Diploma	47.0201	499021	Heating, Air Conditioning, & Refrigeration Mechanics/Installers
Medical Assistant*	1-Year Technical Diploma	510801	319092	Medical Assistants
Welding	1-Year Technical Diploma	480508	514121	Welders, Cutters, Solderers, and Brazers
			514122	Welding, Soldering, and Brazing Machine Setters, Operators and Tenders

\* Do a Criminal Background Check before enrolling an applicant or participant in Medical Assistant training. Another Criminal Background check may be required before the student enters an externship.

**2016-2017 Cost for Above Out-of State Tuition Programs:**

The above programs **NOT** under Rock Valley College’s or Highland Community College’s Cooperative Educational Agreements with Blackhawk Technical College. LWA3 ID/IA participants are charged “out-of-state” tuition.

**These are the rates for the 2016-2017 school year.**

(Career Planners: Because of the high cost of out-of-State tuition, be very selective in sending anyone to programs for which out-of-state tuition is charged. Is similar training program available in Illinois at a lower cost?)

- Out-of-State Tuition: **\$192.80** per credit hour
- Activity Fee: **\$6.52** per credit hour
- Student Accident Insurance: **\$6.00** per semester - **NEW**
- Application fee: **\$30.00**--may be paid by WIOA/TAA.
- Special other fees may be charged for some programs. See Website/Catalog.
- Physical exam **and** Criminal background check required for clinical and lab students within Health, Human & Protective Services Division.

# Blackhawk Technical College

## Tuition Refunds 2015/2016

Refunds are processed according to the Wisconsin Technical College System Refund Policy for program, material and activity fees. Refunds are applicable only when the student formally notifies the Registration Office of their intent to drop a course(s) or completely withdraw from all courses.

Students who decide to withdraw from a course should do so immediately as a single day can make a difference in the amount of refund. Requests for refunds must be received during the term of enrollment. Students registering for a course after the start date are subject to the refund guidelines as stated. In the event of extenuating circumstances, students should meet with the Registrar and be prepared to provide documentation/evidence supporting the request.

Students who are reported by instructors as "no shows" or students who cease to attend classes without officially withdrawing will not receive a refund. However, these students are responsible for payment of their assessed tuition and fees for the term.

A student who drops one course and adds another during the first week of the term shall receive 100% credit for tuition and fees paid, provided this amount is applied toward the course added. If the fees for the course dropped exceed fees for the course added, refunds will be made according to the guidelines listed below. All relevant information is published in the BTC Student Handbook.

### **For all courses the refund is:**

- 100% before the first day the class meets. The day the class meets and not the time of day defines the first class meeting.
- 80% if less than 11% of the course's total potential hours of instruction have been completed.
- 60% if 11-20% of the courses total potential hours of instruction have been completed.
- Zero after more than 20% of the courses total potential hours of instruction have been completed.
- If the college cancels a course, the refund is 100%.

### **Appeal Procedure for Refunds.**

All student refunds are made in compliance with the Wisconsin Technical College System refund policy. Students who dispute refund decisions may appeal in writing by submitting an [Exception to the Refund](#) form with documentation. Completed forms can be submitted to Registration.