

Orig: Mod: X Date: 5/5/17 NOTE: All programs approved through 6/26/17.

- Clinical Medical Assistance Summer Cohort program – May 8 to Aug 16; M-W-F 9:00am to 12:30pm
- New program – Cold Forming Training – see page 6.
- Six Sigma Green Belt course through BPI
- CDL background check process update on page 4. Note: CDL office and classroom now at Samuelson Road Center
- RVC no longer offers Paramedic Certificate, Dietary Managers program, or Nursing 048 Intravenous (IV) Therapy (for RNs & LPNs).
- Vouchers for TECHWORKS go directly to program contact: Deanna Sharkey

There are insurance requirements for some programs. Write a separate voucher to RVC for required insurance, if applicable. RRTC Accounting will send checks for participants’ insurance directly to appropriate RVC division. If there are a number of insurance vouchers for students in a particular division, Accounting will write just one check for the fees. (However, Career Planners/E&T Reps must continue to write an individual voucher for each participant’s insurance fees.)

E&T Reps and Career Planners: Before you enroll a student in a program, (if applicable) ask him/her to bring you documentation with any special needed program requirements such as certain supplies, medical exams, drug tests, shots, background checks, testing fees, etc. (This way there will be no surprise costs later.)



**RECRUITMENT AND REFERRAL FORM**  
WIOA ITA Programs

**Provider:** Rock Valley College CONTINUING PROFESSIONAL EDUCATION  
(and RVC Business and Professional Institute—BPI—Programs)

**FEIN:** 36-2557781

**Address:** 3301 N. Mulford Road  
Rockford, IL 61114-5699

**Telephone:** 815-921-3900  
**Fax:** 815-921-3919

**Training Site Address:** RVC and off-site buildings

**Contact Person:** Yvonne Busker, Manager, Continuing Education, 815-921-3905

**Activity Name:** Occ. Class. Training (Adult & DW)

**Program:** Training Services

**Provider Code:** 2004-506

**Agreement Start Date:** 8/24/04

**CIP Code:** varies See chart pages 9 & 10

**OES:** varies Look up code which depends on occupation for which participant is training

**Session Dates or Open Entry-Open Exit:** See appropriate RVC *Community and Continuing Education* Catalog/Schedule.

**Average Time to Complete Program/Certificate/Degree:** Varies

**Last Day Program Will Accept Referrals:** See RVC *Community and Continuing Education* Catalog/Schedule

**Program Description:** Vocational programs (consisting of one or more non-credit courses) which lead to a recognized credential.

**Expected Outcome:** Placement in job related to vocational area of training

**Program Schedule:** Varies      **No. of Participants:-- Total: -- Per Session: --Age: -- Math Level: - Reading Level:**

**Other: Check individual course descriptions for course prerequisites**

#### Referral Procedures:

1. Applicant/participant must have **Application for Admission** form on file with RVC. You may fax an Application Form in, if necessary. Anyone who is a former RVC student (Community and Continuing Ed or regular College) will have an application on file.
2. Follow the instructions in *Community and Continuing Ed*. Schedule regarding phone/walk-in registration. If possible, have the participant phone-in and register for class while he/she is with you. (You may ask a RVC counselor, who has access to RVC computer, to check the class enrollment status before the participant calls to register.)
3. **ITA Voucher: The participant must be registered for a Continuing Education class prior to your issuing an ITA Voucher.** When you know the participant has registered for class, complete the voucher, have the participant sign it, and sign it yourself. Give the **white (original) and green (vendor) copies** of the **Tuition Voucher** to Kathy Bellone, who will send the vouchers to RVC Accounting. RVC Accounting must have the original copy of the voucher by the time the participant's payment is due or the participant will be dropped from the class(es).
4. **Voucher (tuition & books):** Tuition and book voucher will be put on one voucher. This should show the total cost of tuition and itemized book costs. Once the voucher is written:
  - a. Submit the white and green copy to Program manager to forward to RVC accounting office 1 week before the tuition due date.
  - b. RVC will produce a RVC book voucher
  - c. Give the participant their Gold copy receipt to take to RVC to receive their RVC book voucher.
  - d. If there are last minute changes or last minute registrations, write the voucher and give the white, green and gold copies to the participant to deliver to RVC.
  - e. Submit the canary copy to RVC and Pink copy in participant file

#### **If changes are needed on the voucher - do the following:**

1. If the vouchers have not been sent to RVC, obtain all copies of the voucher, make the corrections and resubmit. Make a copy to give to participant of the revisions.
2. If the vouchers have been sent to RVC, make the revisions on the Canary (accounting) copy. Make 3 copies. Send one to RVC, one to the participant and keep one for participant file.

**Costs:** **SEE COMMUNITY and CONTINUING ED CLASS SCHEDULE.** Student may purchase only **books required** for his/her classes.

**Authorization:** The Workforce Connection Inc.

R&R prepared by Valerie Johnson, TWC Planning & Quality Assurance Manager.

Rock River Training Corporation (RRTC) is the fiscal agent for WIOA programming approved by TWC Inc.

**ROCK VALLEY COLLEGE CONTINUING PROFESSIONAL EDUCATION  
(Continuing Education)  
ITA PROGRAMS CERTIFIED UNTIL JUNE 26, 2017  
FOR FUNDING AND COSTS**

Individual programs are approved for funding only until the anniversary date of their certification (approval) by the Boone/Winnebago Workforce Innovation and Opportunity Board.

WIOA participants may not begin a program after the program's certification end date.

**E&T Reps and Career Counselors: Before you enroll a student in a program, (if applicable) ask him/her to bring you documentation with any special needed program requirements such as certain supplies, medical exams, drug tests, shots, background checks, testing fees, etc.**

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**Programs Certified for RRTC Funding  
and  
Tuition and Fees and Other Required Expenses for Certified Programs**

RRTC will pay for required books and supplies for courses in certified programs.

All programs are approved for both WIOA and TAA Participants.

**TUITION AND FEES for Continuing Education ITA Programs**

**Tuition and Fees:** See appropriate *Community and Continuing Education* catalog/schedule or program brochure for costs.

**Books:** At the college bookstore, participants may purchase only the books that are required for the course(s) for which they are registered. Participants must present a *Voucher*, which lists the required books when they purchase their books and supplies at the college bookstore.

**Insurance Information for health-related programs:**

*Student Medical Malpractice Insurance: \$13.00*

*Accidental Insurance: \$6.50*

Medical Malpractice Insurance and/or Accidental Insurance costs for health-related programs may be included in the cost of the program. If the cost is not included, voucher will need to be prepared.

*RRTC Accounting will send checks for participants' medical malpractice and accidental insurance directly to appropriate RVC division. (If there are a number of insurance vouchers for students in a particular division, Accounting will write just one check for the fees.) Counselors/E&T Reps must write an individual voucher for each participant's insurance fees.*

**PHARMACY TECH EXTERNSHIP INFORMATION:**

Pharmacy Tech course now includes an 80 Hour Clinical Externship Option at an area Walgreen Pharmacy.

Requirements include:

Student must purchase blue scrubs to wear

Complete immunization record (including Hep B and updated Tetanus – however, student may sign a waiver form for Hep B)

Proof of negative PPD test (TB test) within the past 12 months

Letter from health care providers stating student is free of all communicable diseases and cleared to participate in an externship. (Students will receive sample letter through their coordinator)

Negative 9 panel drug screen

Background check (“in-house” background check)

Externship may potential qualify for WIOA Work Experience

**COSTS AND OTHER INFORMATION for CDL TRAINING:**

Program is conducted under the Business and Professional Institute.

**CDL-A PROGRAM (240 Hours)**

Write voucher to Rock Valley College for only the cost of CDL training tuition. Physical and drug screen are done before participant begins CDL training. Write separate vouchers for:

**Tuition cost: CDL-A (240 hours): \$4,100**

**Additional Costs:**

- **D.O.T Physical (non-NIDA) \$72.00 to: Physicians Immediate Care**
- **5-Panel Drug Screen \$33.00 to: Physicians Immediate Care**
- **Permit \$50.00 to: Secretary of State**
- **TSA Background Check (optional) \$86.50 to: MORPHOTRUST USA for fingerprints**  
Stewart Square Hours for fingerprinting are now 9:00 am to 11:45 am., Monday – Friday. **ONLY accepts Money Orders or Cashier’s Checks for Federal background checks. Preferred process is to do reimbursement to participant.**

**Requirements:** Participant

- Must be at least 18 years old.
- Hold a current valid Illinois driver’s license.
- Be able to read English at not less than a 7<sup>th</sup> grade level.
- Must present copy of his/her driving record from any state in which he/she has held a driver’s license in the last 5 years. Have a good driving record. (Need to do “for court purposes form for driving record report). Keep a copy of this report for files.
- Must pass a required DOT physical and a drug test. MUST have DOT Physical card good for at least one year.

Participant must pass a physical and a drug test in order to be referred to training. School will not bill RRTC until after participant passes permit test.

**DRIVER IMPROVEMENT PROGRAMS**

These programs are designed for drivers that either have a valid CDL-A and would like to improve their

skills or for a driver that has held a CDL-A in the past and is needing to prepare and improve skills to take the CDL-A exam with the Illinois/Wisconsin Secretary of State. Credential is certificate of completion from RVC for drivers that already have valid CDL-A.

**Driving Skills Evaluation:**

Have participant contact RVC to set up a skills evaluation (no cost). RVC will then make a recommendation regarding which brush-up course to attend: The driver must have a valid CDL-A license and a current DOT physical certificate. Course offerings are:

<b>80-hour Brush-up Refresher</b> (2 weeks)	<b>Tuition: \$1,400.00</b>
<b>120 –hour Brush-up Refresher</b> (3 weeks)	<b>Tuition : \$2,100.00</b>
<b>160-hour Brush-up Refresher</b> (4 weeks)	<b>Tuition: \$2,800.00</b>

**Training information:** Day and night classes offered. **PLEASE NOTE CHANGES:** Office and classroom now located at Samuelson Road Center campus. Driving Yard still at the former Essex Wire Facility, 2816 North Main St. in Rockford; however, will move to Maggio Truck Stop on Baxter Road/I 39 in the near future. Look for large RVC Truck Driver Training sign.

**Information: For now,** best to contact Mark Sandoval on his cell phone, 815-222-3103 (cell) 815-921-2076 (W) 815-282-0502 (Fax) [m.sandoval@Rockvalleycollege.edu](mailto:m.sandoval@Rockvalleycollege.edu). Sharon Charles’ direct line is 815-921-2077.

**COSTS AND OTHER INFORMATION for TECHWORKS PROGRAMS**

Write vouchers to RVC/ TechWorks.

**Fast Track CNC Training 176 hours over 6 weeks CIP 480501 Cost: \$ 2,500)**

Program completers will earn two NIMS credentials.

See attached information.

O\*Net Code O\*Net Code Name in IWDS

514034	Lathe and Turning Machine Tool Setters, Operators, and Tenders, Metal and Plastic
514035	Milling and Planing Machine Setters, Operators, and Tenders, Metal and Plastic
514011	Computer-Controlled Machine Tool Operators, Metal and Plastic

*The Fast Track CNC program includes job readiness training. Program is for students with little or no machine operator experience. The 176 hours also includes one of the following two former separate programs: Lathe Operator Skills or Mill Operator Skills. The entire program prepares and proctors student for National Institute for a Metalworking Skills (NIMS) Operator Credential.*

**AssemblyWorks 210 hours over 7 weeks (5 days/week; 6 hours/day) CIP 489999 Cost: \$1,900**

O\*Net Code: 512092 Team Assemblers

*The AssemblyWorks program is an intense seven- week (210 hours) program that combines hands-on and classroom study/training in the newest assembly floor subject requirements. AssemblyWorks covers the following modules: General Work Habits; Safety; Shop Math; Blueprint Reading; Metrology;; Computers; Inventory/Material Control; Use/Care of hand Tools; Lean; Process Understanding; and Troubleshooting. To complete the class successfully, student must earn NIMS Material, Measurement and Safety credential.*

**Cold Forming Training** 300 hours over 10 weeks (5 days/week; 6 ½ hours/day) CIP 480501 Cost: \$4,500

O\*Net Code: 514041 Machinists

*The Cold Forming Training program is an intense ten- week (300 hours) program that combines hands-on and classroom study/training. Cold Forming training covers the following modules: General Work Habits; Safety; Understanding of different headable materials their tensile strengths and work hardening rates, upsetting of materials as well as open and trapped extrusions, learning to setup machines using process drawings and forming progressions, hands-on experience on the Nakishimada NP60 2 Die 3 Blow to set up: solid blow style part, sliding blow part, trim hex part, impacted shoulder bold (advanced), additional custom parts per industry requests Course also includes exposure to basic tool design: learning about tool alignment, understanding broken/worn tools. To complete the class successfully, student must earn NIMS Material, Measurement and Safety credential.*

**Referrals:**

Interested WIOA (or Trade) -eligible individuals should be referred to TechWorks who will schedule individual for an orientation consisting of “an interview, mechanical comprehension and basic math assessments, completion of application and submission of your resume.” Then the individual must satisfactorily “pass” the following **Program Prerequisites (all of which RVC/TechWorks will pay for) before the individual is accepted for Fast-Track CNC Training or AssemblyWorks training and scheduled for enrollment in a class:**

- WorkKeys Testing (must earn Silver WorkKeys Certification)
- Drug Test (10 panel –must pass all parts of drug test)

WIOA does not fund the WorkKeys testing or drug test.

When individual is accepted into a *Fast Track CNC or AssemblyWorks* class, Workforce Connection counselor will write a voucher for the cost of the training. Write vouchers to RVC/BPI (TechWorks) for TechWorks’ programs.

**Training information:** Training location: RVC Stenstrom Center, 4151 Samuelson Road, Rockford, IL 61109

**Information:** Bernie Luecke, BPI Director, 815-921-2067, [B.Luecke@RockValleyCollege.edu](mailto:B.Luecke@RockValleyCollege.edu),  
**TECHWORKS contact: Deanna Sharkey, 815-921-2192, [D.Sharkey@RockValleyCollege.edu](mailto:D.Sharkey@RockValleyCollege.edu)**

**TechWorks’ Training Program Refund Policy**

The training fee will be refunded in full for students who 1) fails the required drug test or 2) fail or quit the Job Readiness Training portion of the program (the first week of class).

During the first two weeks of classes TechWorks reserves the right to terminate a student, with full refund of the training fee, for poor attendance and/or poor performance.

**COSTS AND OTHER INFORMATION for BPI SIX SIGMA – Green Belt Training**

**Course meets 2 days a week over 4-week period, (final class session half-day for test).**

Total hours of training= 56 hours

Training dates, more information and registration: contact Dawn Ousley at 815/921-2066 or [D.Ousley@rockvalleycollege.edu](mailto:D.Ousley@rockvalleycollege.edu)

Cost of Tuition: \$2,400.00 includes lunch, use of Minitab software and use of laptop.

Bachelor’s degree and/or extensive experience in manufacturing field required.

Credential: Certificate of Completion.

**COSTS AND OTHER INFORMATION for BPI CompTIA Network+Certification Training and CompTIA A+ Certification Training – (offered as “class-size” training through BPI)**

**CompTIA A+ certification training** – TWO modules – each module is 8 – 3.5 hour sessions of training/lab (2 sessions 2 x/week); 2 Saturday Test Prep Sessions – 3 hours each

Total hours of training = 68 hours

Training Dates: Contact Instructor: Jim Conley 815/721-9579

Course could be scheduled to run 4 weeks or 8 weeks.

Cost of Tuition for both modules: \$4,300.00 (includes cost of equipment, books and exam fees listed below).

PC Repair Tool Kit: \$25.00

Tower PC (No Monitor) = \$250.00

Text Book (Applicable for both training modules: \$131.00

Exam Voucher: \$114.65 per exam (2 exams).

**CompTIA Network+ certification training** – 8 – 3.5 hour sessions of training/lab; 2 Saturday Test Prep Sessions – 3 hours each

Total hours of training = 34 hours

Training Dates: Contact Instructor: Jim Conley 815/721-9579

Course could be scheduled to run 4 weeks or 8 weeks.

Cost for Tuition: \$3,200.00.

Text Book: \$130.00 plus tax

Exam Voucher: \$177.35

**INTRODUCTION TO DECONSTRUCTION/EPA LEAD RRP (Offered as “class-size” through BPI). 104 to 106 hours over 2 weeks --- CIP 460408**

Tuition COST: \$2,500 - Paid to RVC

Tools COST: \$ 150 Paid to Comprehensive Community Solutions (CCS) -- personal tools and personal protective equipment.

*Lead Safety – Rehabilitation, Repair and Painting (RRP) training is an EPA Credential. See attached RVC Course outline/dates for training and training flyer.*

O\*Net Code O\*Net Code Name in IWDS

519199	Recycling and Reclamation Workers
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472141	Painters, Construction and Maintenance
499071	Maintenance and Repair Workers, General

EPA Lead Safety – Rehabilitation, Repair and Painting training – 8 hours (1 day)  
 Introduction to Deconstruction – 96 hours (8 hours/day/12 days)  
 Optional to trainees that are qualified: Crew Chief Training – 16 hours (2 days)

Training offered to 12 to 14 participants recruited from Freeport and Rockford. First day of training in Rockford at CCS for EPA Lead RRP (funded by the Winnebago County Health Dept)

Intro to Deconstruction – basic classroom training and hands-on deconstruction of a single family home. Green alternative to demolition. Deconstruction involves careful dismantling of buildings with the goal of preserving, reusable materials.

**COMPLETION: Credential--Program Completers are expected to attain a DOL-recognized credential.**

**For WIOA purposes, participants will not “complete” the program unless they have received the DOL-recognized credential for which the program trains.**

The exception to credential attainment at program completion will be recognized for those programs that require licensure and/or work experience before an individual may take credentialing examination. In these cases, participants may “complete” the program (for WIOA records) but will not receive a credential at program completion. However, if a participant then receives a credential within the WIOA-designated performance timelines, the credential may be added to WIOA records for the participant when it is obtained.

**RVC Continuing Education SUR courses (Also see SUR R&R) (previously Intensive Services R&R)**

**Nursing Courses**

- NRS 038 Advanced CNA Skills (for those who have current nursing assistant certification) CIP 513902
- NRS 040 Basic Electrocardiogram (for those who have current nursing assistant certification) CIP 510908
- NRS 042 Phlebotomy Skills (for those who have current nursing assistant certification) CIP 511009
- NRS 044 Basic Respiratory Care (for those who have current nursing assistant certification) CIP 510908

**Refrigeration & Air Conditioning (CIP 470201)**

- MEC 051 Basic Refrigeration & Air Conditioning
- MEC 056 EPA Refrigerant Handling Certification

**PROGRAMS CERTIFIED UNTIL June 26, 2017:**

**THE LIST OF CERTIFIED PROGRAMS BEGINS ON THE NEXT PAGE.**

**See the definition of *Completion* above.**

IWDS does not contain all the O\*Net codes that are on the *Demand Occupations Lists*. Therefore, O\*Net codes are matched as best as possible, given IWDS limitations.



<b>Program Name in IWDS</b>	<b>Cert/Degree/License To "Complete" Program*</b>	<b>CIP Code</b>	<b>O*Net Code</b>	<b>O*Net Title in IWDS</b>
<b>Automation Skills CNC Tech/Programing II Certificate</b>	NIMS credentials	480501	514011 514234 514041	Computer Controlled Machine Tool Operators Lathe & Turning Machine Tool Setters, Operators & Machinists
<b>Automation Skills CNC Programing II Certificate (AUT 040 &amp;AUT 041)</b>	NIMS credentials	470499	514011 514234 514041	Computer Controlled Machine Tool Operators Lathe & Turning Machine Tool Setters, Operators & Machinists
<b>Bookkeeping &amp; Accounting Skills Certificate</b>	RVC Skills Certificate	520302	433031	Bookkeeping, Accounting, and Auditing Clerks
<b>Clinical Medical Assistant (Classroom or On-line Options)</b>	CCMA	510801	319092	Medical Assistants
<b>CNC Technician Certificate #6116</b>	NIMS credential	480501	514011 514034 514041	Computer-Controlled Machine Tool Operators Lathe &Turning Machine Tool Setters , Operators, & T Machinists
<b>EKG Technician Certification Program-HLT-044</b>	ASPT--EKG	510902	292031	Cardiovascular Technologists/Technicians
<b>Emergency Medical Technician-Basic-HLT 038</b>	EMT License	510904	319099	Healthcare Support Workers, All Others
<b>Forklift Operator Training- ISH-025 OSHA Certification</b>	OSHA	150599	537051	Industrial Truck and Tractor Operators
<b>Highway Construction Careers Program (approved until 6/27/17)</b> No cost to student—under IDOT/ICCB grant	OSHA	460000	472061 474011 474099	Construction Laborers Construction and Building Inspectors Construction and Related Workers, All Other
<b>Medical Administration Assistant Program-HLT-054 (Classroom or On-line Options)</b>	CMAA	510716	292071	Med Records & Health Info Technicians
<b>Medical Billing &amp; Coding Program --HLT069 (Classroom or On-line Options)</b>	AAPC-A	510707	292071	Med Records & Health Info Technicians
<b>Pharmacy Technician Program HLT 056 80 Hour Externship available</b>	(Prep Program for Certified Pharm Tech) Completion = Certificate of Completion	510805	292052	Pharmacy Technicians
<b>Recertification for CNA's – NRS 031</b>	CNA	513902 (in IWDS)	311014 (IWDS)	Nursing Aides, Orderlies/Attendants

<i>Program Name in IWDS</i>	<i>Cert/Degree/License To "Complete" Program*</i>	<i>CIP Code</i>	<i>O*Net Code</i>	<i>O*Net Title in IWDS</i>
<b>Website Design Certificate-- Ed2Go (Gatlin Education)</b> (approved until late June 2016)	Certificate	110801	151151	Computer User Support Specialists

**RVC Business and Professional Institute Programs (BPI Programs) PROGRAMS CERTIFIED UNTIL 6/26/16:**

<i>Program Name in IWDS</i>	<i>Credential</i>	<i>CIP Code</i>	<i>O*Net Code and O*Net Name</i>
<b>CDL-A Certificate Training Program – 160 hours</b>	CDL	490205	533032 Truck Drivers, Heavy and Tractor-Trailer 533033 Truck Drivers, Light or Delivery Services
<b>CDL-A Certificate Training Program – 240 hours</b> (includes Haz-Mat, Double/Triples, and Tanker endorsements)	CDL	490205	533032 Truck Drivers, Heavy and Tractor-Trailer 533033 Truck Drivers, Light or Delivery Services
<b>CDL-B Certificate Training Program – 120 hours</b>	CDL	490205	533032 Truck Drivers, Heavy and Tractor-Trailer 533033 Truck Drivers, Light or Delivery Services
<b>Driver Improvement Training Program –80 hours</b> (Brush-Up Refresher Training) credential: CDL & certificate of completion	CDL & Certificate	490205	533032 Truck Drivers, Heavy and Tractor-Trailer 533033 Truck Drivers, Light or Delivery Services
<b>CompTIA A+ Certificate</b>	CompTIA	110901	151152 Computer Network Support Specialist
<b>CompTIA Network+ Certificate</b>	CompTIA	110203	151152 Computer Network Support Specialist
<b>Six Sigma - Green Belt Certification Class</b>	Certificate	150702	111021 General and Operations Manager 113051 Industrial Production Managers 119199 Managers. All Others
<b>TECHWORKS – Fast Track CNC</b>	NIMS	480501	514011 Computer Controlled Machine Tool Operators, Metal and Plastic 514034 Lathe and Turning Machine Tool Setters, Operators, and Tenders, Metal and Plastic 514035 Milling and Planing Machine Setters, Operators, and Tenders, Metal and Plastic
<b>TECHWORKS – AssemblyWorks</b>	NIMS Material Measurement	489999	512092 Team Assemblers
<b>Cold Forming Training (a Techworks program)</b>	NIMS Material Measurement	480501	514041 Machinists
<b>Introduction to Deconstruction/Lead RRP</b>	EPA Lead RRP Certificate	460408	51-9199 Recycling and Reclamation Workers 47-2141 Painters, construction and Maintenance 49-9071 Maintenance and Repair Workers, General

**\* RVC Continuing Ed Certifications-- List of Acronyms for Certifications**

<b>AAPC-A</b>	Certification from American Academy of Professional Coders--Apprentice level
<b>ASPT--EKG</b>	Certification from American Society of Phlebotomy Technicians for EKG
<b>CCMA</b>	Certified Clinical Medical Assistant (National Healthcare Association)
<b>CDL</b>	Commercial Drivers License
<b>CMAA</b>	Certified Medical Administrative Assistant (National Healthcare Association)
<b>CNA</b>	Certified Nursing Assistant
<b>CNC</b>	Computer Numerically Controlled
<b>CPT</b>	Certified Pharmacy Technician from Pharmacy Technician Board (PTCB) or National Pharmacy Technician
<b>EMT</b>	Emergency Medical Technician
<b>EPA</b>	Environmental Protection Agency
<b>IDOT</b>	Illinois Department of Transportation
<b>Lead RRP</b>	Lead Rehabilitation, Repair and Painting
<b>NIMS</b>	Certification from National Institute of Metalworking Skills
<b>OSHA</b>	Occupational Safety and Health Administration
<b>PTCB</b>	Pharmacy Technicians Certification Board

**RVC Skills Certificate** is a recognized credential per DOL Definition: "other skills certificates for specific skill sets or competencies within one or more industries or occupations.