

Orig.: X Mod.: Date: 6/23/16 Information for PY 2016, effective July 1, 2016.



RECRUITMENT AND REFERRAL FORM
WIOA Youth Programs

Youth Program Function: WIOA YOUTH EDUCATIONAL SERVICES PROVIDER
for Boone & Winnebago Counties (See chart on page 7.)
Elevate Program

Program Provider: YMCA of Rock River Valley (with subcontractor RVC Adult Education & Literacy)

<u>Program Provider:</u> YMCA of Rock River Valley	<u>Telephone:</u> 815-489-1124 (Tiffany Currier) <u>Fax:</u> 815-489-1184
<u>Address:</u> 200 Y Boulevard Rockford, IL 61107	<u>Contact Person:</u> Tiffany Currier <u>Telephone:</u> 815-489-1124 <u>E-mail:</u> tcurrier@rockfordymca.org
<u>Training Site Address:</u> See Training Locations, page 2.	<u>FEIN:</u> 36-2174838
<u>Activity Name:</u> Youth Services	
<u>Provider Code:</u> 2016-202 <u>Start Date:</u> 7/1/16 <i>Provider Code</i> is the RRTC contract number.	Enter the name of the activity/activities from the activity/service options listed in IWDS.
<u>CIP Code:</u> N/A	<u>OES:</u> N/A

Enrollment Schedule

In addition to the carry over participants, ELEVATE seeks to enroll **244** (or more) “new” WIOA youth participants (228 Out-of-School; 16 In-School) during the period 7/1/16-6/30/17.

	<u>Cumulative # of New Enrollments—In-School</u> (Year-to-Date New Enrollments)	<u>Cumulative # of New Enrollments—Out-of-School</u> (Year-to-Date New Enrollments)	<u>Total New</u>	<u>By Date</u>
Planned #:	5	62	67	September 30, 2016
Planned #	9	127	136	December 30, 2016
Planned #:	13	178	191	March 31, 2017
Planned #:	16	228	244	June 30, 2017

244 new participants is the new enrollments goal; however, ELEVATE may enroll more than 244 new participants. (If the carry-over number of youth is less than 113 (100 out-of-school and 13 in-school), Elevate will be expected to enroll more than 244 new youth. No contract modification will be necessary.)

Expected Outcome of WIOA Youth Training:

- Youth will have earned a HSE/GED or high school diploma by the time they leave the program.
- Youth will go on to further education/training and/or to employment when they leave the program.
- Youth who are basic-skills deficient will significantly increase their educational skills during their first year in the program.

Youth are referred to Educational Services by Coordinating Entity.

Out-of-School Youth: (Estimated 328 youth served in HSE/GED preparation during the year.)

- Age:16-24
- Math Level: - approx. 7th grade minimum
- Reading Level: approx. 8th grade minimum
- Commitment to obtaining a HSE/GED and then a job and/or further education/training

In-School Youth: (Estimated 29 youth served during the year.)

- Age: 14-21
- Commitment to finishing high school within 2-3 years and going on post-secondary education/training and/or a job

ELEVATE PROGRAMMING LOCATIONS and HOURS –PY 2016

LOCATIONS OF OUT-OF-SCHOOL EDUCATIONAL SERVICES AND CAREER EXPLORATION/WORK READINESS CLASSES AS OF JULY 1, 2016:

BASIC SKILLS UPGRADING:

The Workforce Connection: Monday through Thursday 1:00 to 4:00pm

OUT-OF-SCHOOL: HSE/GED and Career Exploration/Work Readiness

Y class: HSE/GED Preparation: Monday-Thursday, 9:00 am -Noon

Samuelson Road Center: HSE/GED Preparation: Monday through Friday 9:00 am -Noon

LOC: HSE/GED Preparation: Monday through Friday 1:00 to 4:00 p.m.

**The Workforce Connection: HSE/GED Preparation:
Monday Wednesday Thursday Fridays 1:00 to 4:00 p.m.**

CAREER EXPLORATION/WORK READINESS BOOT CAMP

Goodwill Industries of Northern Illinois: Two week boot camp – new sessions available every two weeks as needed.

**Monday through Friday 9:00 am to Noon
Follow-up available during weekly office hours**

(continued on the next page)

LOCATIONS AND HOURS OF IN-SCHOOL TUTORING AND CAREER EXPLORATION/WORK READINESS CLASSES DURING SCHOOL YEAR 2016-2017:

<p><u>IN-SCHOOL:</u> Tutoring</p> <p><u>Belvidere North:</u> Mondays and Wednesdays 3:00 to 5:00 p.m. (North Boone High School youth arrive about 3:45—bus takes them to Belvidere North from North Boone H.S.)</p> <p><u>East:</u> Tuesdays and Thursdays 3:45 to 5:00 p.m.</p> <p><u>Career Exploration/Work Readiness Classes:</u> Goodwill meets with youth on one of the scheduled days every other week (<i>Career Exploration/Work Readiness</i> instruction/activities).</p>
--

SUMMER PROGRAMMING FOR IN-SCHOOL YOUTH

<p><u>Description with locations and hours, as appropriate.</u></p> <p>Most students will be working on preparation for post-secondary education/college. Some will be provided with job search assistance and Work-Based Learning opportunities</p> <p>In school students may have a couple of workshops or orientation to summer work programming. Schedule to be determined.</p>
--

ELEVATE MEASURABLE GOALS FOR PY 2016 –

Northern Illinois Workforce Alliance

PY 2016 WIOA 3 YOUTH PROGRAMMING MEASURABLE GOALS (initial figures)

July 2016 projections--These projections may be modified during the PY 2016 Program Year.

Measurable Goals to be accomplished by June 30, 2017 Program Year 2016: July 1, 2016-June 30, 2017 period	ELEVATE (Winnebago And Boone Counties) Cumulative # as of June 30, 2017
1. Total Number of youth enrolled in program	Out of School: 328 In School: 29 Total: 357
2. Number of Carry-In Youth (<u>estimate as of mid September</u>)	Out of School: 100 In School: 13 Total: 113
3. Total number of <u>new</u> enrollees (estimate = total minus carry-in)	Out of School: 228 In School: 16 Total: 244
4. Number of youth enrolled in HSE preparation	267
5. Number of In-School Youth enrolled in after-school Tutoring	20
6. Number of out-of-school youth earning HSE during PY 2015	76
7. Number of in-school youth graduating H.S. during PY 2015	16
8. Number of youth who have been in a Work Experience (unsubsidized)	Out of School: 266

Measurable Goals to be accomplished by June 30, 2017 Program Year 2016: July 1, 2016-June 30, 2017 period	ELEVATE (Winnebago And Boone Counties) Cumulative # as of June 30, 2017
job, WIOA-subsidized job, paid or unpaid internship, OJT, Pre-Apprenticeship, volunteer work, job shadowing) during PY 2015	In School: 15 Total: at least 70% of those enrolled Total: 281
9. Number of youth who have been in an ITA	Out of School: 12 In School: N/A Total: 12
10. Number of youth who will earn a <i>WorkKeys National Career Readiness Certificate (NCRC)</i>	Out of School: 75 In School: 0 Total: 75
11. Total # of youth to Exit program during Program Year	Out of School: 155 In School: 16 Total: 171

Youth Measurable Goals Format 9/22/15

Referral Procedures: Contact Tiffany Currier, 815-489-1124.

Authorization: Northern Illinois Workforce Alliance
 R&R prepared by Val Johnson, NIWA Planning & Quality Assurance Manager.
 Rock River Training Corporation (RRTC) is the fiscal agent for WIOA programming approved by NIWA.

YMCA’s Responsibilities as Youth Educational Services Provider:

As WIOA Youth Educational Services Provider, the YMCA and its subawardee Rock Valley College Adult Education & Literacy will provide the following Educational Services for in-school and out-of-school youth referred to WIOA Educational Services by the Coordinating Entity:

- HSE/GED Preparation for WIOA Out-of-School Youth
- Tutoring for WIOA youth in HSE/GED preparation
- Tutoring for WIOA In-School Youth
- Bridge Programming for Out-of-School Youth

During the course of the program year, the Educational Services Provider will provide services to most of the 357 youth enrolled with the Coordinating Entity; approximately 244 of these youth will be new enrollees. Entry into and “exits” from youth programming will be on-going throughout the year and programming will be flexible, based upon the needs of the youth in the program. Youth active in the program on July 1, 2016 will be carried into PY 2017.

Expected Results of WIOA Youth Programming:

- Youth will have earned a HSE/GED or high school diploma by the time they leave the program.
- Youth will go on to further education/training and/or to employment when they leave the program.
- Dropout youth who are basic-skills deficient will significantly increase their educational skills during their first year in the program.

The Educational Services provided by the YMCA and its subcontractor Rock Valley College Adult Education & Literacy are key services that assist WIOA youth attain the expected youth programming results listed above.

Educational activities for dropout youth will enhance participants’ skills in literacy, math and other required academic areas to enable youth to earn a HSE/GED within a year. Therefore, using traditional and alternative teaching methods, the Educational Services provider will deliver the necessary basic skills instruction, HSE/GED preparation instruction, tutoring, and study skills training to help youth prepare for and pass the HSE/GED tests. Options for students who require instruction in Spanish and who will take the HSE/GED tests in Spanish will be available.

Educational activities for in-school youth will enhance youths’ educational skills in literacy, math and other areas necessary for youth to complete high school within the time-frame identified in their WIOA Individual Service Strategies (ISSs). To ensure that the youth complete high school in a timely manner, the Educational Services provider will tutor youth in basic skills and school subjects, provide study skills training, and offer alternative learning methods activities, such as project-based and computer-assisted learning. Tutoring instruction will accommodate students with limited English ability or other special needs.

The educational component for both out-of-school youth and in-school youth will be intertwined with the Career Exploration/Work Readiness provider’s services/activities that address work readiness and career exploration and provide employment opportunities through activities such as job shadowing, internships, and work experience (coordinated with the Coordinating Entity’s Business Services’ Coordinator and The Workforce Connection’s Business Services team). Educational activities will be flexible to enable youth to participate while working.

The Educational Services provider will also conduct one or more bridge programs for youth, focusing on preparing youth for entry-level jobs and/or further education in a NIWA-targeted industry. In the bridge program(s), youth lacking a HSE/GED /high-school diploma will receive HSE/GED instruction; youth who already have a HSE/GED or high school diploma but whose basic literacy skills need upgrading in preparation for further training or entry level employment will receive educational skills upgrading instruction.