

Orig.: X Mod.: Date: 11/1/17 **NOTE: Program recertified until 7/24/18. CIP Code: 513901. Must be on training track for RN.**



RECRUITMENT AND REFERRAL FORM
WIOA ITA Program

Program: Practical Nursing Program or LPN Program

Program Provider: Ambria College of Nursing

FEIN: 41-22199946

Address _5210 Trillium Blvd
Hoffman Estates, IL 60192

Telephone: 847/397-0300
Fax: 224/484-3171

Training Site Address: Same

Contact Person: Flor Frondoso, 847/397-0300
Financial Aid/Compliance Manager

Activity Name: Occ. Class. Training (Adult & DW)
Provider Code: 2017-502

Program: Training Services
Agreement Start Date: 10/27/17

CIP Code: 513901

OES: Look up

Session Dates or Open Entry-Open Exit: Call

Average Time to Complete Program/Certificate/Degree: 56 weeks (16 months).

Last Day Program Will Accept Referrals: Call

Program Description: Practical Nursing (Licensed Practical Nurse) training

Expected Outcome: Employment as Licensed Practical Nurse

Program Schedule: Contact College of Nursing

No. of Participants: -- **Total:** -- **Per Session:** -- **Age:** at least 18

Math Level: -Pre-Algebra & Basic Pharmacology

Reading Level: 12th grade.

Other: Contact Ambria College of Nursing – **Must be a C.N.A. or have completed CNA training. Must pass an entrance exam for admissions in to LPN program.**

Referral Procedures: Call Flor Frondoso at 847/397-0300

Costs: See Attached

Authorization: The Workforce Connection, Inc.

R&R prepared by Valerie Johnson, TWC Planning & Quality Assurance Manager.

Rock River Training Corporation (RRTC) is the fiscal agent for WIOA programming approved by TWC.

PROGRAMS APPROVED FOR FUNDING AND COSTS

**Programs Approved for Funding
and
Tuition and Fees and Other Required Expenses for Approved Programs**

TWC will pay for required books and supplies for courses in approved programs.

All programs are approved for both WIOA and TAA participants.

Provider: Ambria College of Nursing

Specific Programs/Credential/CIP& O*Net Codes

Tuition Costs and Fees

Supplies

PROGRAM CERTIFIED UNTIL JULY 24, 2018:

Program – Credential	CIP	O*Net Code and Name
<i>Practical Nursing Program or LPN Program</i>	513901	291141 Registered Nurses*

* Use Registered Nurse O*NET code for RN training track.

Costs Effective Fall Semester 2017

Tuition:

Prerequisites (or can be transferred in)

Term 1:

Anatomy & Physiology I	\$2400
Anatomy & Physiology II	\$2400
TOTAL:	\$4,800

Core Courses:

Term 2:

Fundamentals of Nursing	\$4,800
Pharmacology	\$2,400
Total:	\$7,200

Term 3:

Adult Nursing	\$4,800
Maternal-Child Nursing	\$1,500
Nursing of Children	\$1,500
Total:	\$7,800

Term 4:

Role Transition	\$3,600
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Other Costs:

Books: \$1,330 (estimate of total cost)

Fees:

Entrance Exam Fee: \$50

Application Fee: \$150

Standardized Testing Fees: \$950.00

Student Services Charge: \$600 per semester*

Computer Proficiency Exam: \$50

Nursing Lab Kit: \$150

Uniform: \$50

* Student Services Charges covers background check/drug screen, lab fees (computer, science, nursing lab), and clinical fees.

Full-time Student: **Total: \$23,400**

AMBRIA COLLEGE OF NURSING

REFUND POLICY 2017

1. The school shall, when a student gives written notice of cancellation, provide a refund in the amount of at least the following:
 - When notice of cancellation is given before midnight of the fifth business day after the date of enrollment but prior to the first day of class, all application-registration fees, tuition, and any other charges shall be refunded to the student.
 - When notice of cancellation is given after midnight of the fifth business day following acceptance but prior to the close of business on the student's first day of class attendance, the school may retain no more than the application-registration fee which may not exceed \$100 or 50% of the cost of tuition, whichever is less.
 - When notice of cancellation is given after the student's completion of the first day of class attendance, but prior to the students' completion of 5% of the course of instruction, the school may retain the application-registration fee, an amount not to exceed 10% of the tuition and other instructional charges or \$100, whichever is less, and subject to the limitations of paragraph 11 of this Section, the cost of any books or materials which have been provided by the school.
 - When a student has completed in excess of 5% of the course of instruction the school may retain the application-registration fee but shall refund a part of the tuition and other instructional charges as follows:
 - 10% or less of the course of instruction, the school shall refund 90% of the tuition.
 - 10.01% up to and including 20% of the course, the school shall refund 80% of the tuition.
 - 20.01% up to and including 30% of the course, the school shall refund 70% of the tuition.
 - 30.01% up to and including 40% of the course, the school shall refund 60% of the tuition.
 - 40.01% up to and including 50% of the course, the school shall refund 50% of the tuition.
 - In cases of withdrawal after 50% of the course, no refund is given and student is committed to pay the remaining tuition obligation.
2. A student, who on personal initiative and without solicitation enrolls, starts, and completes a course of instruction before midnight of the fifth business day after the enrollment agreement is signed, is not subject to the cancellation provisions of this Section.
3. Applicants not accepted by the school shall receive a refund of all tuition and fees paid within 30 calendar days after the determination of non-acceptance is made.
4. Application-registration fees shall be chargeable at initial enrollment.
5. Deposits or down payments shall become part of the tuition.
6. The school shall mail a written acknowledgement of a student's cancellation or written withdrawal to the student within 15 calendar days of the postmark date of notification. Such written acknowledgement is not necessary if a refund has been mailed to the student within the 15 calendar days.
7. All student refunds shall be made by the school within 30 calendar days from the date of receipt of the student's cancellation.
8. A student may give notice of cancellation to the school in writing. The unexplained absence of a student from a school for more than 15 school days shall constitute constructive notice of cancellation to the school. For purposes of cancellation the date shall be the last day of attendance.
9. The school may make refunds which exceed those prescribed in this Section. If the school has a refund policy that returns more money to a student than those policies prescribed in this Section, that refund policy must be filed with the Superintendent.
10. The school shall refund all monies paid to it in any of the following circumstances:
 - The school did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin.
 - The school cancels or discontinues the course of instruction in which the student has enrolled
 - The school fails to conduct classes on days or times scheduled, detrimentally affecting the student.
11. The school must refund any book and materials fees when:
 - The book and materials are returned to the school unmarked; and
 - The student has provided the school with notice of cancellation.