

Orig.: Mod.: **X** Date: **11/9/2017** Available to Co-Enrolled WIOA Adult/Dislocated Worker & Title II HSE – GED program participants as appropriate. **NOTE: IWDS CIP Code differ from ICCB CIP Codes. See chart on page 3. Course approval through 6/30/18.** . WIOA provides supportive services. Training & text books funded through Title II.

The length of time participants may be in *GED Preparation* class is determined by their needs/training-employment goals outlined in their Individual Employment Plans (IEPs).

Trade participants may be in remedial (Basic Skills/GED) training the entire time they are in training.



## RECRUITMENT AND REFERRAL FORM

### WIOA Adult, Dislocated Worker & Trade Adult Education & Literacy(AEL/ESL Services) – Title II Adult Education

**Program Provider:** Rock Valley College Adult Education Center

**FEIN:** 36-2557781

**Address:** 99 E State Street  
Rockford, IL 61104

**Telephone:** 921-2000  
**Fax:** 921-2029

**Training Site Address:** Same

**Contact Person:**

ABE/ASE: Patricia Young, 815-921-2004, [P.Young@RockValleyCollege.edu](mailto:P.Young@RockValleyCollege.edu)

ESL: Tricia D. Wagner, 815-921-2005, [T.Wagner@RockValleyCollege.edu](mailto:T.Wagner@RockValleyCollege.edu)

Transitions: Jessica Gonzales, 815-921-4296, [J.Gonzales@RockValleyCollege.edu](mailto:J.Gonzales@RockValleyCollege.edu)

**Activity Name:** AEL/ELA

**Program Name:**

AEL use Training Services

ELA use Career Services

**Provider Code:** 2017-450

**CIP Code:** See chart on page 3 (Use Title I B column)

**OES:** N/A

**Session Dates:**

- Students enroll in the Rock Valley College Adult Education program by participating in an ABE/ASE or ESL Enrollment Session. Enrollment Sessions are generally offered in August, October, and January.
- Enrollment is fixed, rather than open – students can enroll only during these designated times. Please check the RVC website to obtain information on upcoming Enrollment Sessions.
- During Enrollment Sessions, students receive orientation information, take placement tests, and select / register for an appropriate class.
- Adult education students sign an agreement to attend at least 75% of classes.

**Average Time to Complete Program/Certificate/Degree:** Varies.

**Last Day Program Will Accept Referrals:** Ongoing. Students referred will be informed about upcoming enrollment opportunities.

**Program Description:**

- All ABE, ASE, and ESL classes are available to students at no cost.
  - Eligible populations include adults who have attained 17 years of age –
    - Who are not enrolled or required to be enrolled in secondary school under state law;
    - Who are basic skills deficient
    - Who do not have a secondary school diploma or its recognized equivalent level or education;
    - Who are English language learners (International Students and Au pairs are not eligible)
- 9-12 hours per week of intensive academic skill development
- Classes are available morning, afternoon, and evening, at accessible locations throughout the District.
- Transition services are available to students seeking assistance with exploring and enrolling in adult education transition programs and RVC postsecondary programs.
  - Transition programs include:
    - Bridge programs – adult education programs with a career focus
    - I-CAPS programs – available for students aiming to co-enroll in adult education and college
- Case management and advocacy services are available to students presenting with barriers to persistence.
- The Adult Education program is available to assist adults –
  - In becoming literate;
  - In obtaining knowledge and skills necessary for employment and self-sufficiency;
  - In obtaining the educational skills necessary to become full partners in their children's education;
  - In completing their secondary school education

**Expected Outcome:** Employment or enrollment in on-the-job training or occupational skills training.

**Program Schedule:** Call

Age: 17+ Math Level: Reading Level:

No. of Participants:

Other:

**Referral Procedures:**

- Refer prospective students to enrollment sessions. (No appointment necessary)
- Refer questions to the appropriate Contact Person (see page 1)
- Will accept copy of TABE as the placement test if assessment was within 4 months and during RVC's current fiscal year. Will need a copy of the student's test answer sheet for RVC's student file.

**Costs:** All Adult Education classes are available at no cost.

Authorization: The Workforce Connection, Inc.

R&R prepared by Val Johnson, TWC Planning & Quality Assurance Manager.

Rock River Training Corporation (RRTC) is the fiscal agent for WIOA programming approved by TWC.

**Adult Education & Literacy (AEL/ESA Services) - R&R****Rock Valley College Adult Education Center*****Adult Basic Education, Adult Secondary Education, English as a Second Language Classes  
(includes GED instruction)***

**Courses are approved for both WIOA Adult/Dislocated Workers and Trade participants.**

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**COURSES ARE APPROVED THROUGH 6/30/18:****Tuition Costs, Fees, Books – N/A**

Course / Level	Assessment Levels	<b>IWDS CIP Code (USE for Title I B Enrollment)</b>	<b>ICCB CIP Code (Adult Ed Title II)</b>
Adult Basic Education - ABE: Level I	TABE 0-3.9	320101	32.0200
	TABE 4-5.9	320101	32.0220
Adult Basic Education - ABE: Level II	TABE-R 6-8.9	320101	32.0220
Adult Secondary Education - ASE: Level III	TABE-R 9.0-12.9+	530201	32.0300
English as a Second Language ESL: Level Lit./Basic	CASAS 153-190	320109	32.0400
ESL: Level 1	CASAS 191-200	320109	32.0400
ESL: Level 2	CASAS 201-210	320109	32.0420
ESL: Level 3	CASAS 211-220	320109	32.0420
ESL Level 4	CASAS 221-229	320109	32.0440
ESL Level 4 Bridge	CASAS 229-235+ / TABE 2.0-8.9		
	CASAS 229-235+	320109	32.0440
	TABE 2-3.9	320101	32.0200
	TABE 4-5.9	320101	32.0220
	TABE 6-8.9	320101	32.0220
Academic ESL	CASAS 236+ / TABE 4.0-10.9		
	TABE 4-5.9	320101	32.0220
	TABE 6-8.9	320101	32.0220
	TABE 9-12.9	530201	32.0300