

Original: Mod.: **X** Date: **6/22/18** NOTE: **Approved until 10/11/18**

- **D.O.T. 5-panel drug screen for CDL cost increase to \$48**
- **Tuition increase and Technology fee increase effective Summer 2017**
- **Nursing course - additional tuition fees, other programs - additional first year tuition fees (see page 4)**

Write voucher to Kishwaukee College for only the cost of Tractor-Trailer Driver Training (CDL) tuition. Physical and drug screen are done before participant begins CDL training. Write separate vouchers for physical and drug screen, separate voucher for tuition, and separate voucher for permit.



RECRUITMENT AND REFERRAL FORM
WIOA ITA Program

Program: See page 2 for listing of programs

Program Provider: Kishwaukee College

FEIN: 36- 2610920

Address: 21193 Malta Road
Malta, IL 60150-2457

Telephone: 825-2086

Fax: 825-2072

Training Site Address: (Same)

Contact Person: Counseling office for guidance
Admissions for entrance into school

Activity Name: Occ. Class. Training (Adult & DW)

Program: Training Services

Provider Code: 2004-520

Agreement Start Date: 3/25/05

CIP Code: See next page

O*Net Code: see next page

Session Dates or Open Entry-Open Exit: Call

Average Time to Complete Program/Certificate/Degree: See Kishwaukee catalog

Last Day Program Will Accept Referrals: Call to see if class has openings

Program Description: See Kishwaukee College catalog

Expected Outcome: Employment in position related to training

Program Schedule: Varies No. of Participants: -- Total:--Per Session:--Age: -- Math Level: -- Reading Level:

Other: High School or GED ; if no high-school or GED, age 18 during first semester of enrollment

Referral Procedures: Call college

Costs: See Attached

Authorization: The Workforce Connection, Inc.

R&R prepared by Valerie Johnson, TWC Planning & Quality Assurance Manager.

The Workforce Connection (TWC) is the fiscal agent for approved WIOA & Trade programming.

PROGRAMS APPROVED FOR FUNDING AND COSTS

Programs Approved for Funding
and
Tuition and Fees and Other Required Expenses for Approved Programs
TWC will pay for required books and supplies for courses in approved programs.

All programs are approved for both WIOA and TAA Participants.

Provider: Kishwaukee College

PROGRAMS CERTIFIED UNTIL September 11, 2018: In-District Tuition MAY apply.

Program and Credential	CIP Code	O*Net Code and Name
Diesel Power Technology (Degree)	470605	493023 Automotive Service Technicians and Mechanics 493031 Bus and Truck Mechanics and Diesel Engine Specialists
Basic Automotive Technology (Certificate program)	470604	493023 Automotive Service Technicians and Mechanics
Diesel Power Equipment Repair (Certificate)	010204	493031 Bus and Truck Mechanics and Diesel Engine Specialists
Collision Repair Technology (A.A.S.)	470603	493021 Automotive Body and Related Repairers
Collision Repair Certificate	470603	493021 Automotive Body and Related Repairers
Diesel Power Technology (A.A.S.)	010205	493023 Automotive Service Technicians and Mechanics 493031 Bus and Truck Mechanics and Diesel Engine Specialists
Nursing—R.N. Training (A.A.S.)	513801	29-1141 Registered Nurse
Radiologic Technology (A.A.S.)	510907	292034 Radiologic Technologists and Technicians
Truck-Driver Training—160 hours (CDL License)	490205	533032 Truck Drivers, Heavy and Tractor-Trailer 533033 Truck Drivers, Light or Delivery Services

NOTE REGARDING COOPERATIVE EDUCATIONAL AGREEMENTS: *Rock Valley College has career education cooperative educational agreements with several Illinois community colleges so that students may enroll in **occupational degree and/or certificates programs not available at RVC.** Prerequisite course requirements may be taken at the home institution or at the receiving institution. The cooperating college will issue all degree or certificates for successful completion of the individual program. **The student pays the in-district tuition of the offering institution.***

See RVC 2018-2019 RVC catalog, page 93, for more information.

Participants from Boone, Winnebago, and Stephenson counties must check with RVC or Highland to determine if the program they want is covered under RVCs or Highland’s Cooperative Educational Agreement. (Student applications for cooperative agreements (in-district tuition) are available in the RVC Student Development Office, on second floor of the Student Center.)

COSTS EFFECTIVE SUMMER 2017:

COSTS for all programs for which in-district tuition applies.

Tuition:	\$139/credit hour*
Registration Fee:	\$6.00/course
Student Activity Fee:	\$6.00/semester hour
Technology Fee:	\$11.00/semester hour

Some courses have additional laboratory/special fees assessed.

COST for programs not under Cooperative Agreement (Out-of-District Tuition)

Tuition:	\$278/credit hour*
Registration Fee:	\$6.00/course
Student Activity Fee:	\$6.00/semester hour
Technology Fee:	\$11.00/semester hour

Some courses have additional laboratory/special fees assessed.

*** Costs information regarding additional tuition costs** for ADN/LP Nursing and radiology courses:

A variable tuition rate of \$139.00 per credit hour, in addition to the standard tuition rate, will be applied to all nursing courses in the AND/LPN program and all courses in the Radiologic Technology program.

*** Costs information regarding additional tuition costs** for AET/MT, AMT. CAD. CRT. DPT, ELE, EMS, EST, TPM, and WT programs:

A variable tuition rate of \$69.50 per credit hour, in addition to the standard tuition rate, will be applied to all first year courses in these program effective Summer, 2017.

COST for Tractor-Trailer Driver Training and other Information on the Training:

The program is offered through Kishwaukee College's Business & Industrial Development Center.

Check the CDL Cost Information with the college; the following may need updating.

Tuition cost:	\$ 3,620	(Kishwaukee will not submit voucher to RRTC accounting until after participant passes permit test.)
Additional costs:	\$ 77	D.O.T. Physical
	\$ 48	D.O.T. 5-panel drug screen (Physical and Drug screen paid to <i>Physicians' Immediate Care.</i>)
	\$ 50	Permit Fee (paid to Secretary of State)
	\$12.00	5 year MVR Report (paid to Secretary of State)

(Participant must pass Physical and Drug screen in order to be referred to training. School will not bill RRTC until after participant passes permit test.)

Requirements: 21 years old to receive CDL license; hold current Illinois driver's license; able to read English at not less than 7th grade level; and have passed a DOT physical and drug screening; have good driving

record

Information on Training: Day classes are held from 8 a.m.-4:30 p.m. The class can be completed in 4 weeks. Night classes are held 5:00 p.m. to 9:30 p.m. Monday through Thursday. The class can be completed in 9 weeks. Classes may take longer depending on the student, holidays, and other factors. Classroom training is in Room A-220 in the Kishwaukee College Conference center. The remainder of the class time is spent in yard and road training (extensive).

Kishwaukee College - Refund Policy 2017

A 100% refund will be granted for classes dropped within the first 6% of the course, as measured using the start and end dates of each course. A 50% refund will be granted for classes dropped after 6% of the course has expired but within the first 12% of the course. (Check the FA17 Refund-Withdrawal Date information for more specific class dates. The amount of refund is calculated from the date the class is dropped. The exact drop dates for each course can be found on the student schedule bill and online. Refunds will be made only after a student drops a course, either in person or online.

Refund credit can be applied to the cost of other courses during the same semester. Otherwise, a refund will be mailed or credited to a credit card within 45 days from the date of withdrawal from the class. A full refund will be granted for courses canceled by the College. Refunds are not granted if a student has been withdrawn due to misconduct or delinquent attendance.

This policy does not apply to Continuing Education classes. If Financial Aid was used to pay tuition and fees, the refund will be applied to the financial aid programs that paid the charges. The Higher Education Amendments of 1998 have mandated additional requirements concerning refunds of tuition and fees to Title IV Financial Aid programs for students who drop or withdraw from courses for which Title IV funds were used. If students withdraw from all courses before 60% of the term has elapsed, they may owe a portion of the financial aid previously disbursed. For further information on this refund law, contact the Financial Aid office.

REFUNDS FOR NONCREDIT CLASSES

No refunds are issued after the first class session unless otherwise specified in the class listing. A full refund will be granted for classes cancelled by Kishwaukee College.