

Original: Mod.: X Date: 8/21/18 Programs approved through 6/27/20. Practical Nurse (LPN) added. Please note: \$10 Registration fee included in CDL tuition cost. See attached information – page 3.



RECRUITMENT AND REFERRAL FORM
WIOA ITA Program

Programs: See pages 2 & 3.

Program Provider: Sauk Valley Community College **FEIN:** 362588599

Address: 173 Illinois Route 2 **Telephone:** 815-228-5511
Dixon, IL 61021 **Fax:** 815-288-5958

Training Site Address: same

Contact Person: Admissions, 815-228-5511

Activity Name: Occ. Class. Training (Adult & DW)

Program: Training Services

Provider Code: 2009-507

Agreement Start Date: 1/25/10

CIP Code: See next pages.

OES: varies – select appropriate OES

Session Dates or Open Entry-Open Exit: See catalog

Average Time to Complete Program/Certificate/Degree: varies

Last Day Program Will Accept Referrals: See catalog

Program Description: Check website for catalog and college information: <http://www.svcc.edu/>

Expected Outcome: Employment related to training

Program Schedule: varies

Referral Procedures: Contact college Admissions office

Costs: See pages 2 & 3

Authorization: The Workforce Connection, Inc. (TWC)

R&R prepared by Valerie Johnson, TWC Planning & Quality Assurance Manager.

The Workforce Connection (TWC) is the fiscal agent for approved WIOA & Trade programming.

PROGRAMS APPROVED FOR FUNDING AND COSTS

**Programs Approved for WIOA Funding
and
Tuition and Fees and Other Required Expenses for Approved Programs**

TWC will pay for required books and supplies for courses in approved programs.

All programs are approved for both WIOA and TAA participants.

Provider: Sauk Valley Community College

Specific Programs/Credential/CIP code/O*Net Codes

Tuition Costs and Fees

Supplies

PROGRAMS CERTIFIED UNTIL JUNE 27, 2020:

Program – Credential	CIP	O*Net Code and Name
Electronic Engineering Technology (A.A.S.)	150303	173023 Electrical and Electronic Engineering Technicians 73029 Engineering Technicians, Except Drafters, All Other
Industrial Maintenance Electrician (Certificate)	470105	492094 Electrical and Electronics Repairers, Commercial and Industrial
Radiologic Technology (A.A.S.)	510907	292034 Radiologic Technologists and Technicians
Commercial Driver’s License CDL (see page 3)	490205	533032 Truck Drivers, Heavy and Tractor Trailer
Practical Nursing (LPN)	513901	292061 Licensed Practical and Licensed Vocational Nurses

COSTS: Rock Valley College has a Cooperative Educational Agreement with Sauk Valley. The following applies:

NOTE REGARDING COOPERATIVE EDUCATIONAL AGREEMENTS from 2017-2018 RVC catalog (page 93): *Rock Valley College has career education cooperative educational agreements with several Illinois community colleges so that students may enroll in occupational degree and/or certificates programs not available at RVC. Students take all specialized courses at the cooperating college. Related technical and general education courses required by the cooperative programs may be taken at Rock Valley College or the community college offering the program. The cooperating college will issue all degree or certificates for successful completion of the individual program. The student pays the in-district tuition of the offering institution.*

Participants from Boone & Winnebago Counties must check with RVC/ SVCC and determine if the program they want is covered under RVCs Cooperative Educational Agreement. Student applications for cooperative agreements (in-district tuition) are available in the RVC Student Development Office, on second floor of the Student Center. **Participants from Stephenson County must check with HCC.**

2018-2019 Costs (effective Fall semester 2018):

	In-District	Out-of-District	Out-of-State	Internet
Tuition	\$127	\$328	\$356	\$127
Student Activity Fee	\$12	\$12	\$12	\$12
Course Fees	<i>Course fees vary from course to course. Up-to-date fee information is available in the current <u>class schedule</u>.</i>			
Total	\$139	\$340	\$368	\$141

Registration Fee: Students will be charged a non-refundable **registration fee** starting Spring 2016: **Spring/Fall \$10 / Summer \$5**

This fee will be assessed per semester and will not be refunded if classes are dropped for any reason.

Fees vary from course to course. Have participant bring you schedule with fee costs for the courses he/she will take.

CDL Truck Driving Program

COSTS for CDL (Tractor-Trailer Driver Training) and other Information on CDL Training:

The program is conducted for Sauk Valley Community College by 160 Driving Academy.

Write voucher to Sauk Valley Community College for cost of CDL (Tractor-Trailer Driver Training) tuition and fees.

Tuition cost: \$ 4,530 (includes \$10 non-refundable registration fee, required DOT physical, DOT drug screen and Secretary of State permit fee.)

SVCC will NOT submit voucher to TWC until after participant passes permit test.

(No In-District or Out-of-District tuition & fee differential).

Participant must pass Physical and Drug screen in order to participate in training.

Requirements: at least 18 years old; hold current Illinois driver's license; able to read English at not less than 7th grade level; have passed a DOT physical and DOT drug screening; and have good driving record. (Must be 21 for Over the Road employment).

The following **may** disqualify individuals from entering truck driving at SVCC:

1. Driving record inconsistent with industry standards for entry-level driving positions
2. Any alcohol-related violations on motor vehicle record in the past **five** years
3. Recent misdemeanors/felonies convictions or criminal background
4. History of drug or alcohol abuse
5. History of mental disorder
6. Permanent disability or physical limitations

Individuals must obtain a copy of their Motor Vehicle Report from the Secretary of State (Drivers' License Bureau) prior to enrolling them in the program.

Information on Training:

Sem/Hrs

Program is 4 weeks:

GSV 100	Commercial Driver's License Regulations	3
(7 sessions) - 2 credits - Week 1 & 2 - 8:00 AM to 5:00 PM - However, class times may vary.		

GSV 102	Commercial Vehicle Operations	<u>7</u>
(13 sessions) Week 2, 3 & 4) - 8:00 AM to 5:00 PM - However, class times may vary.		

Total Credit Hours Required for Certificate	10
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Process for Enrollment: **Contact Brenda Helms**, SVCC Community Education Coordinator at 815/835-6112 or Brenda.Helms@svcc.edu. Brenda meets with potential students on-campus and orientates them about program requirements before enrollment. For more information go to: <https://www.svcc.edu/community/business-and-community/truck-driver-training.html>

Call for Next class start date.

Sauk Valley Community College – Refund Policy

2018 - 2019

Any request for a refund of tuition must be made by the following schedule:

Fall and Spring Semesters:

16 week courses:	100% refund period - through the first week of the term 80% refund period - the second week of the term (See Academic Calendar for specific dates)
Less than 16 week courses:	100% refund period - first day of the class and the following business day 80% refund period - third and fourth business day
Summer Semester:	100% refund period - first day of the class and the following business day 80% refund period - third and fourth business day

Community Service Public Workshops

Classes meeting only once or twice:	No refund after class begins
Classes that meet 3 to 10 weeks:	First week of classes 90% refund After the first week no refund

Classes that meet 10 weeks or more will follow the College-approved schedule for refunds (16-week courses).