

Access to the Program Operations Management Advisory Council meeting is provided via teleconference online via <https://us02web.zoom.us/j/88625834388?pwd=hZuoFyKyxdbtkEfhUQmHI5y3IQq5XV.1&from=addon> or by phone at +1 312 626 6799 with Meeting ID: [886 2583 4388](#) and Passcode: [383002](#). Public comments may be submitted by email prior to the committee meeting, to be read during the public comment portion of the meeting. Public comment via email should be submitted by 2:00 p.m. on Monday December 15, 2025, and sent to COysti@TheWorkforceConnection.org



Program Operations Management Advisory Committee
The Workforce Connection, Inc.
 Local Workforce Innovation Board
 Serving Boone, Stephenson, and Winnebago Counties

Meeting Date: Tuesday, December 16, 2025
 Time: 8:00 - 9:00 a.m.
 Location: Zoom-see link above
 RSVP to: coysti@theworkforceconnection.org or 815-395-6676

The Operations Management Committee will focus on the local service delivery system. This Committee will develop and implement strategies to create a coordinated and integrated workforce development system with all partner programs to serve the diverse populations that reflect our current and future workforce. The Committee develops system measures for the One-Stop and Access Sites and oversees the One-Stop Operator and Operations. This Committee will review the local training plan related to WIOA Adult and dislocated worker services to ensure alignment with the local and regional plan. The Committee will review reports from the One-Stop Operator on One-Stop Center operations to ensure alignment with local goals. The Committee will provide information and assist with planning, operation, and other issues relating to the provision of ADA services to individuals with disabilities. The Committee is comprised of Board members and representatives of all One-Stop Partner Programs. The Chair of the Program Operations Management Advisory Committee will be a member of the Board.

AGENDA

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| 1. Call to Order | Ben Bernsten, Committee Chair |
| 2. Review of October 21, 2025 Meeting Notes | Ben Bernsten |
| 3. Program Year 2026 MOU Timeline | Berenice Jaquez |
| 4. Partner Guide Update | Courtney Geiger |
| 5. Partner Updates | Ben Bernsten |
| 6. Partner Spotlight | Anna Wandtke, Rock Valley College |
| 7. Other Business | |
| 8. Public Comment | |
| 9. Next Meeting: February 17, 2025 | |
| 10. Adjournment | |

The Workforce Connection Board is an Equal Opportunity Employer/Program. A sign language interpreter, alternative format materials, or infrared assistive listening devices will be made available within 72 hours notice. Additional reasonable accommodations will be made available upon request.